Principal’s Message

High School Example (HSE) is made up of a dedicated, creative, and outstanding community of educators who show their commitment to excellence focusing on the needs of all students. HSE is proud of its efforts to ensure all our students are supported in becoming career and college ready. Our Student Support Team (SST) sustains a collaborative, safe, and vibrant learning environment celebrating individual differences and challenging students to excel academically, socially, and personally. This learning environment and our SST’s efforts are largely responsible for meeting our goals of 1) increasing the number of students graduating with an actionable Career Action Plan (CAP); and 2) increasing the number of graduating seniors who successfully completed the A–G requirements. Our SPARC is reviewed by our School Site Council and is incorporated into our Local Control Accountability Plan (LCAP). As planned in our LCAP, our two focus-for-improvement goals for next year are to expand our internship program by building new partnerships and to increase the number of students applying and being accepted into postsecondary educational institutions and training programs by ensuring all students have an actionable CAP.

Career and College Readiness Student Outcomes

Our SST uses student outcome data to measure program effectiveness, identify needed improvements, and determine which programs will continue. This critical review process ensures all students have access to effective programs. Consequently, our programs are successful in increasing student academic performance and helping students prepare for life after high school. The following outcomes were achieved through the SST’s program planning, implementation, and evaluation.

Career Readiness

HSE’s SST created a Career and College Exploration program (CCEP)—using California Career Resource Network Career and College Readiness Lesson Plans and resources—to ensure all students graduate with a CAP. In the CCEP, students identify their interests, career goals, educational needs, and immediate next steps after graduation. With SST guidance, students analyze their information and create a step-by-step CAP that is SMART: specific, measurable, attainable, realistic, and time bound. The number of seniors graduating with a CAP increased from 17 percent (95/555) in 2014–15 to 50 percent (273/542) in 2015–16 to 96 percent (520/539) in 2016–17. This shows the CCEP effectively increased the number of students graduating with an actionable plan in hand, increasing the likelihood of reaching their goals.

College Readiness

To ensure all HSE students understand college admission requirements, they must take the CCEP. In the CCEP, students learn about A–G coursework, i.e. what it is, why it is important, and how to incorporate it into graduation requirements. With a more in-depth knowledge of A–G, students can determine if completing A–G is necessary for their career goals. In 2012–13, before the CCEP was implemented, our seniors’ A–G completion rate was 20 percent. After the CCEP was implemented, our seniors’ A–G completion rate steadily increased from 27 percent (150/555) in 2014–15 to 50 percent (274/542) in 2015–16 to 81 percent (438/539) in 2016–17. This shows the CCEP effectively increased the number of students completing the A–G course sequence and preparing for postsecondary education.
At HSE, we believe students need a strong foundation in 21st Century Skills so we embed skills development into our curriculum. While students begin learning these skills in class, our SST creates avenues and opportunities for students to learn and practice them outside the classroom. For example, our SST created the Management Roundtable wherein student leaders learn to use and cultivate leadership skills. The SST also developed the Mustang Awards—an incentive-based program where students earn points for exhibiting initiative, problem solving, collaboration, and other employability skills. Mustang points can be redeemed at the on-campus store. The quasi monetary component of this program adds a real-world incentive which encourages student participation.

Additional Achievements:
- In 2015, HSE was awarded a $7,000 grant from Sample Stores for our student leadership program
- In 2016, eighty-five percent of HSE’s graduating class registered for postsecondary education/training
- In 2017, HSE students provided 18,800 volunteer hours to the local community

Career and College Readiness School Site Programs and Community Partnerships

HSE provides students with in-depth career and college readiness programs which our SST maintain through close working relationships with community and corporate partners. Together they develop and support school-site programs and community opportunities designed specifically to meet the needs of our diverse student body. These programs provide students hands-on opportunities to learn from and work with professionals representing a variety of fields. These experiences resonate with students, increasing their engagement and interest in postsecondary options. Some of the programs and community partners that directly help students plan and achieve their career and college goals are listed below.

School Site Programs
- Career Exploration: California CareerZone, ASVAB CEP, Career Surfer mobile application
- College Exploration: California CareerZone, CaliforniaColleges.edu, KnowHow2GO
- Career Planning: California Career Resource Network resources
- Student Workshops: College Admissions/Applications, Financial Aid, Workforce Development Day
- Parent and Guardian Workshops: Career Planning Night, College Exploration Night, Our Town
- Our Town: A community-building program integrating clubs, music, government, and sports

Community Partnerships
- Chamber of Commerce: Internships, job shadowing, and mock interviews
- Sample Family Resource Center: Mentor programs, referral services
- Sample Education Foundation: Funds for school-site training and college preparation programs
- Sample State University: Student teachers, administrative and counseling interns
- Sample Regional Occupation Program (ROP): Career exploration services
- Sample University Science Lab: Off-campus science learning opportunities

Our SST members hold a variety of educational degrees and professional memberships; collectively the team has more than 170 years of experience and training. Our SST is dedicated to the coordination and implementation of an equitable student support system, one that includes all faculty and staff and uses a collaborative approach to address the needs of the entire student body. A collective effort is made to prepare all students to be career and college ready which includes the development of personal and social skills. The following is an abbreviated list of the professional organizations to which team members belong:
- Association of California School Administrators
- California Association of Pupil Personnel Administrators
- California Association of School Counselors
- California Association of School Psychologists
- California Association of School Social Workers
- California State Athletic Directors Association
- California Teachers Association
- Western Association for College Admission Counseling

<table>
<thead>
<tr>
<th>Position</th>
<th>Years</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>8</td>
<td>EdD, ASC</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>4</td>
<td>MA, ASC</td>
</tr>
<tr>
<td>Secretary</td>
<td>33</td>
<td>BA</td>
</tr>
<tr>
<td>Career Counselor</td>
<td>12</td>
<td>MS, PPSC</td>
</tr>
<tr>
<td>School Counselor</td>
<td>13</td>
<td>MFT, PPSC</td>
</tr>
<tr>
<td>Social Worker</td>
<td>9</td>
<td>MSW, PPSC</td>
</tr>
<tr>
<td>Special Education Teacher</td>
<td>18</td>
<td>MS, TC</td>
</tr>
<tr>
<td>Teacher Librarian</td>
<td>5</td>
<td>MS, TLSC</td>
</tr>
<tr>
<td>Health Care Specialist</td>
<td>29</td>
<td>MPH</td>
</tr>
<tr>
<td>Athletic Director</td>
<td>5</td>
<td>MS</td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>20</td>
<td>AA</td>
</tr>
<tr>
<td>Community Liaison</td>
<td>6</td>
<td>AA</td>
</tr>
</tbody>
</table>

SST Contact Name: H. S. Sample
Phone: 000-000-0000
E-mail: hssample@sample.net

SPARC Seal
California Department of Education